

**GOVT. DEGREE COLLEGE SHAHPUR**  
**SELF ASSESSMENT REPORT**  
**2024-25**

Criteria 1 web link: <https://www.gcshahpur.ac.in/images/files/14410989952025-26%20GDC%20Shahpur%20Internal%20Ranking%20Annexure-1-compressed.pdf>

**1. Teaching Learning (Score 140)**

<b>Sr. No.</b>	<b>Activity</b>	<b>Distribution of Scores</b>	<b>Total Score</b>
1.1	<b>Mode of teaching</b>	i. Lecture method only = 6 ii. Technology based teaching only = 6 (6+6=12) Or iii. Blended teaching = 12 iv. Flipped Classroom = 8 v. As per need of different groups of students = 5	25
1.2	<b>Curriculum Planning and Implementation</b>		
	i. Teaching schedule = 10	i. Followed 100% = 10 88-99% = 8 60-79% = 6 Up to 59% = 4	10
	ii. Whether learning outcomes defined = 5	ii. 100% = 5 80-99% = 4 60-79% = 3 Up to 59% = 2	5
	iii. Curriculum enrichment practices (e.g. projects, surveys, educational tours and industry visits) = 16	iii. 4.0 x No. of enrichment practices observed = 16	4
	iv. Internal assessment mechanism (quizzes, class test, presentation, assignments, MTT etc.) (Max. 8)	iv. Followed by all the Departments = 8 Above 80% = 6 60-79% = 4 Up to 59% = 2	8
	v. Prompt communication of assessment/results to students = 6 <i>(e.g. displayed on college website/ notice board/class groups/ submitted to COE)</i>	v. Within 7 Days = 6 8-14 Days = 3 More than 14 days = Nil	6
1.3	<b>Add-on Courses/Certificate Courses</b>		
	i. No. of courses (to be specified separately)	i. No. of courses > 5 and student benefitted > 50% = 10+10	
		ii. No. of courses > 3 and student benefitted 41-50% = 7.5 + 7.5	
		iii. No. of courses < 3 and student benefitted 31-40% = 5+5	10
		iv. No. of courses < 3 and student benefitted up to 30% = 2.5 + 2.5	

<b>1.4</b>	<b>Student Feedback (taken from students with 80% attendance)</b>		
i.	Sample size	>25% = 05, 20-25% = 4, 15-19% = 3, 10-14% = 2, <10% = 1	5

ii.	Student satisfaction	91-100% = 10, 81-90% = 8, 71-80% = 6, 61-70% = 4, Less than 61% = 0	10
iii.	Action on feedback	Considered and action taken on doables: 81-100% = 10, 61-80% = 8, 51-60% = 6, 41-50% = 4	10
<b>1.5</b>	<b>Examination Results</b>		
i.	% of Students Passed	>81% = 9, 71-80% = 8, 61-70% = 7, 51-60% = 6, 41-50% = 4, 31-40% = 3, <30% = 0	8
ii.	% of Students with A Grade and above	>20% = 8, 16-20% = 7, 11-15% = 6, 6-10% = 5, 1-5% = 4	8
iii.	No. of Students in University Merit	HPU/SPU merit list: 1 <sup>st</sup> -3 <sup>rd</sup> position = 8, 4 <sup>th</sup> -10 <sup>th</sup> position = 6	Nil

Criteria 2 web link: <https://www.gcshahpur.ac.in/images/files/-20395837162024-25%20GDC%20Shahpur%20Internal%20Ranking%20Annexure-22-compressed.pdf>

## 2. Student Support, Services and Progression (Score 280)

<b>2.1</b>	<b>Pre and Post Admission Counselling</b>	<b>Distribution of Scores</b>	<b>Total Score</b>
i.	Admission schedule, courses available, student intake, eligibility conditions communicated through various media	Publicity through any 3 means = 5, Publicity through any 2 means = 3, Publicity through any 1 means = 2	5
ii.	Pre-admission counselling	Yes = 10, No = 0	10
iii.	Student oriented about: Institutions, Students facilities, Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course and CCA and other requirements post-admission	Post-admission counselling/Induction = 10	10
<b>2.2</b>	<b>Scholarships</b>		
i.	Awareness about different Scholarship Schemes and 100% coverage of all eligible students	5	5
ii.	Scholarships other than Government Schemes	5	5
<b>2.3</b>	<b>Sports and Cultural Activities</b>		
i.	% of students participating in sports activities	>20% = 10, 16-20% = 6, 11-15% = 2	10
ii.	% of students participating in cultural activities	>20% = 10, 16-20% = 6, 11-15% = 2	10
iii.	Medal/Trophy won in Sports/Cultural activities: a. National/Inter-University, b. State/Inter College, c. District level (also includes cluster level)	a. = 12, b. = 10, c. = 6	10

<b>2.4</b>	<b>Students Participating in NSS/NCC/</b>	
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	<b>Rovers &amp; Rangers/Clubs</b>		
	i. NSS	4	4
	ii. NCC	4	
	iii. Rovers & Rangers	4	4
	iv. Road Safety	4	4
	v. Red Ribbon/Eco/Youth / Red Cross/any other club/society	4	4
<b>2.5</b>	<b>NSS/NCC/Rangers &amp; Rovers participating in</b>		
	i. National camps/ RD Parade	10	10
	ii. State camps/Parade	7	7
	iii. Award won in these activities		
	i) National	8	
	ii) State	5	5
	iii) Cluster level	3	
<b>2.6</b>	<b>Anti-Drug Awareness Programmes:</b>		
	i. No. of awareness programmes organized	i. 4 and above = 4; 3 = 3; 2 = 2; 1 = 1	2
	ii. % of students benefitted	ii. More than 50% = 4	4
	iii. Counselling of suspected addicts	iii. 2	
<b>2.7</b>	<b>Gender Equity:</b>		
	i. No. of health/sensitization programmes organised	i. 3 and above = 3; 2 = 2; 1 = 1	2
	ii. % of students benefitted	ii. More than 20% = 3; 11-20 = 2	3
	iii. Women anti-sexual harassment committee constituted as per norms	iii. Yes = 2	2
	iv. Grievances Redressal as per timeline	iv. Yes = 2	2
<b>2.8</b>	<b>Mentor-Mentee Groups:</b> Sessions conducted per group of students	4 and more sessions = 10; 3 = 8; 2 = 5; 1 = 3	10
<b>2.9</b>	<b>Coaching for National level competitive examinations/ HAS</b>	10	
<b>2.10</b>	<b>Remedial Classes/Bridge Courses: % of students benefitted</b>	i. More than 20% = 10  ii. 16-20 = 8  iii. 11-15 = 6  iv. 6-10 = 4	
<b>2.11</b>	<b>Capacity Building of Students</b>		
	i. Life Skills (Yoga, Martial Arts, Problem solving, Critical thinking, Decision making, Effective communication skills, coping with stress and emotions etc.)	i. = 10	10
	ii. Language-cum-Graduate attributes Development programmes	ii. = 10	10
<b>2.12</b>	<b>Career Counselling &amp; Placement Cell</b>		
	i. No. of Career Counselling Sessions organised for each group of students	i. More than 5 = 6; less than 5 = 4	6
	ii. Number of Placement Drives	ii. More than 2 = 4; less than 2 = 2	
		iii. Yes = 4; No = 0	
	iv. More than 50% = 6; Less than 50% = 3		

<b>2.13</b>	<b>Student Progression</b>		
	i. % of Students opted for Higher Education	>50% = 10; 30-50% = 8; 20-30% = 6; up to 20% = 4	4
	ii. No. of students who cleared National Level exams	5 x no. of students (Max 20 points)	20
<b>2.14</b>	<b>No. of Co-curricular and Sports Activities Organized</b>		
	i. Inter-University Events (Zonal/National)	Inter-University Events = 10	
	ii. Inter-College Events	Inter-College Events = 6	6
	iii. Intra-College Events	Intra-College Events = 3 each (Max. 9)	9
<b>2.15</b>	<b>Annual Prize Distribution Function Organized</b>	Yes = 10; No = 0	10
<b>2.16</b>	<b>College Magazine Published</b>	Yes = 10; No = 0	10
<b>2.17</b>	<b>College website updated regularly or not</b>	Yes = 10; No = 0	10

Criteria 3 web link: <https://www.gcshahpur.ac.in/images/files/14969120312024-25%20GDC%20Shahpur%20Internal%20Ranking%20Annexure-3-compressed.pdf>

### 3. Infrastructure & Resources (Score 160)

<b>Sr. No.</b>	<b>Activity</b>	<b>Distribution of Scores</b>	<b>Total Score</b>
<b>3.1</b>	<b>Classrooms</b>		
	Classroom: well maintained	Yes = 10; No = 0	10
<b>3.2</b>	<b>Library Facilities</b>		
	i. Whether adequate print books available	500 books per hundred students = 3; Less than 500 = 1	3
	ii. Whether daily newspapers (min. 5), magazines (min. 3), and journals (min. 3) available	Yes = 3; No = 0	2
	iii. Whether access to e-resources available	Yes = 3	3
	iv. Seating Capacity in the Library	10% or more of the student strength = 4	4
	v. Usage of library resources	100% = 7; 75% = 5; 50% = 3; 25% = 1	7
	vi. Digital Library having at least 5 computer systems with internet facility	Yes = 5	5
<b>3.3</b>	<b>ICT Facilities</b>		
	i. No. of Interactive Panels/Virtual Classrooms Multimedia Projectors/K-Yan	5 or more = 5; 4 = 4; 3 = 3; 2 = 2; 1 = 1	5
	ii. % of teachers using ICT facilities	>50% = 5; <50% = 0	5
	iii. No. of students benefited ICT facilities	>50% = 5; <50% = 0	5
	iv. Internet Connections (Leased Line/Fibre/Wi-Fi)	Yes = 5	5
	v. Use of ICT Facilities	100% = 5; 75% = 4; 50% = 3; 25% = 2; <25% = 0	5

<b>3.4</b>	<b>Facilities for Specially-abled Students</b>		
	i. Ramps/Wheelchairs/Support railing	Yes = 2	2
	ii. Separate Washrooms	Yes = 2	2
<b>3.5</b>	<b>Sports Facilities</b>		
	i. Number of Games/Sports Activities Conducted	More than 5 = 8, Less than 5 = 4	8
	ii. Indoor Sports Facilities	Yes = 4	
	iii. Adequate Sports Equipment	Yes = 4	4
	iv. Gymnasium (Operational)	Yes = 4	
<b>3.6</b>	<b>Auditorium/Hostels/Seminar Hall/Staff Quarters</b>		
	i. Auditorium	Yes = 4	
	ii. Hostels	2 points for each hostel (Max = 4)	
	iii. Staff Quarters	Yes = 4	
	iv. Seminar Hall	Yes = 4	
<b>3.7</b>	<b>Laboratories</b>		
	i. Laboratories with Adequate Equipment	Yes = 10	10
	ii. Usage of Available Lab Infrastructure	100% = 10, 75% = 6, 50% = 5, 25% = 3, <25% = 0	10
<b>3.8</b>	<b>Computers</b>		
	i. Adequate Numbers of Computers	One system per 30 students = 5; 31-40 = 3; 41-50 = 2; More than 50 = 1	5
	ii. Usage of Computer Hardware	100% = 5, 75% = 4, 50% = 2, 25% = 1, <25% = 0	5
<b>3.9</b>	<b>Other Facilities</b>		
	Canteen, Staff Room, Faculty Room, Space for NCC/NSS, Rangers & Rovers, Examination Room, Medical Care Facilities	2 points per facility (Max = 10)	10
<b>3.10</b>	<b>Documentation of Academic, Co-curricular and Extracurricular Activities</b>	Yes = 20, No = 0	20

**4. Institutional Management (Score 220) Criteria 4 web link:**

<https://www.gcshahpur.ac.in/images/files/16197684372024-25%20GDC%20Shahpur%20Internal%20Ranking%20Annexure-4-compressed.pdf>

<b>Sr. No.</b>	<b>Activity</b>	<b>Distribution of Scores</b>	<b>Total Score</b>
<b>4.1</b>	i. Institutional Vision - Vision Document - Institutional Development Plan (IDP) - Plan of Action for Above	6 points each	18

<b>4.2</b>	<b>IQAC</b>		
	i. Number of Meetings per Year	4 meetings = 6; 3 meetings = 4	4
	ii. Number of Programmes Organised (Trainings, Workshops, etc.)	2 per activity (Max 6)	6
<b>4.3</b>	<b>Management of Institutional Funds</b>		
	i. Funds (BF, AF, PTA, etc.) used/spent for Institutional Development/Student Welfare	Utilized >90% of funds = 10; 71-90% = 8; 51-70% = 6; 31-50% = 4; <30% = 0	10
	ii. Periodic Audit	Yes = 2	2
	iii. Settlement of Bills/Advances within a Specified Time	Yes = 4	4
<b>4.4</b>	<b>Grievance Redressal of Students and Employees</b>		
	i. Redressal within Week	10	10
	ii. Redressal within Month	4	
	iii. No Redressal	0	
<b>4.5</b>	<b>Green and Clean Campus</b>		
	i. Green Initiatives of Institution (At least 3)	Yes = 6	6
	ii. Cleanliness in Washrooms, Buildings, Campus	Excellent = 10; Satisfactory = 6; Poor = 0	10
<b>4.6</b>	<b>Facilities for Students</b>		
	i. Common Room for Girls	3 points for each facility	3
	ii. Adequate Toilets as per Students' Strength	3	3
	iii. Sanitary Napkin Vending Machine/Incinerator	3	3
	iv. CSCA Room with Proper Furniture	3	3
	v. Student Centre for Co-curricular Activities and Regular Usage	3	3
	vi. Regular Use of Playground	3	3
<b>4.7</b>	<b>Regular Updation of Service Books/Service Records</b>	Yes = 3	3
<b>4.8</b>	<b>Timely Submission of ACRs</b>	Yes = 3	3
<b>4.9</b>	<b>Prompt Response to Official Correspondence</b>	Yes = 5	5
<b>4.10</b>	<b>Proper Maintenance of Official Records</b>	Yes = 10	10
<b>4.11</b>	<b>Proper Record of Students' Attendance and CCA</b>	Yes = 10	10
<b>4.12</b>	<b>Whether Ranked by NIRF, Other Agencies</b>	Yes = 10	10

4.13	<b>Whether Accredited by NAAC</b>	A and above (Level 4 or 5) = 20; B+ & B++ (Level 3) = 16; B (Level 2) = 12; Accredited (Level 1) = 10	10
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4.14	<b>Whether AQARs are being submitted as per timeline annually or not</b>	Yes = 12, No = 0	12
4.15	<b>Recognition for Exemplary Contributions of the Staff and Students</b>	4 points each	8
4.16	<b>Involvement of Stakeholders</b>		
	i. PTA	PTA constituted as per norms = 1; PTA supportive = 1; Significant contribution of PTA = 10	12
	ii. OSA	OSA framed as per norms = 1; Financial contribution or equivalent per 100 alumni of Rs. 25,000/- = 3; Non-financial contribution (career counselling, placement, etc.) = 4	5
4.17	<b>Feedback from Stakeholders other than Students and Action Taken</b>	Yes = 4	4
4.18	<b>Annual Review Meeting on Students' Outcomes</b>	Yes = 25	25
	<b>(academics, co-curricular, extracurricular, extension activities)</b>		

## 5. Best Practices, Innovation, and Institution Distinctiveness (Score 80)

Criteria 5 web link: <https://www.gcshahpur.ac.in/images/files/19355161432024-25%20GDC%20Shahpur%20Internal%20Ranking%20Annexure-5-compressed.pdf>

<b>Sr. No</b>	<b>Activity</b>	<b>Distribution of Scores</b>	<b>Total Score</b>
5.1	<b>Best Practices Description &amp; Outcome of Best Practices (at least two)</b>	10 points per best practice	20
5.2	<b>Special Initiatives Taken For</b>		
	i. Energy conservation/use of Solar Energy	04 Points per initiative	16

	ii. Solid Waste Segregation/Management	
	iii. Rainwater Harvesting and its Use for Gardening and Cleanliness	
	iv. Plastic-free Campus	
	v. Blood Donation Camps	
	vi. Adoption of Village/Educational Institutions	

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5.3	<b>Social Impact of Extension Activities</b> (On the basis of Community Feedback)	Minimum three activities = 10	10
		2 activities = 8	
		1 activity = 5	
5.4	<b>Special New Innovative Initiatives or Ideas Adopted in the College</b> (Other than at Sr. No. 5.2 above):	4 points each initiative (max = 16)	Nil
5.5	<b>Collaborations</b>	5 points each (Max. 10 points)	
	i. With Peer Educational / Research Institutions		10
	ii. Other Government Bodies/Industry		

## 6. Faculty Profile & Research Activities (Score 100)

Criteria 6 web link: <https://www.gcshahpur.ac.in/images/files/-14825813172024-25%20GDC%20Shahpur%20Internal%20Ranking%20Annexure-66-compressed.pdf>

Sr. No	Activity	Distribution of scores	Total Score
6.1	<b>% of Teachers with Ph. D.</b>	More than 70% = 5 61-70% = 4 51-60% = 3 Less than 50% = 2	2
6.2	<b>Teachers as Research Guides</b>	4 points per research guidance (max = 8)	Nil
6.3	<b>No. of Orientation Programmes, Refresher Programmes, Faculty Development Programmes and Workshops of one week or more attended by Teachers (in last three years)</b>	30% of faculty = 10 20% of faculty = 8 10% of faculty = 6 5% of faculty = 4	10
6.4	<b>Projects/Patents/Fellowships/Associateships</b>		
	i. Major	10	
	ii. Minor	8	Nil
	iii. Patents	10	
	iv. Fellowships	5	
	v. Associateships	3	
6.5	<b>No. of Paper Presented in Conferences/Seminars/Symposia (in last three years):</b>		
	i. International	2 points per paper	8

		presented	
	ii. National/Regional/State level	1 point per paper presented	
<b>6.6</b>	<b>Seminars, Workshops, Conferences, and Trainings organised by the Institution</b>		
	International Level	6	
	National Level	4	4
	State Level	3	
<b>6.7</b>	<b>No. of Paper Published</b>		
	i. UGC Care List Journals	5 points per paper	
	ii. Non-UGC Care List Journals	2 points per paper	20
	iii. Citations	1 point per 20 citations	
<b>6.8</b>	<b>Teachers' Special Innovative Ideas (Brief description thereof)</b>	5	

<b>6.9</b>	<b>No. of Books Published /Chapter in Books</b>	5 points per book and 2 points per chapter	10
<b>6.10</b>	<b>Teachers Academic and Extension Activities</b>		
	i. Resource person	2 points each activity	10
	ii. Member of Board of Studies/Subject experts, etc.	4 points each activity	
	iii. Popular articles	2 points each activity	
		(Max 10 points from all categories )	
<b>6.11</b>	<b>Awards by Recognised &amp; Reputed Organisations</b>		
	i. International	8	
	ii. National	6	6
	iii. State	4 (Max 8 points from all categories )	

## 7. Miscellaneous (Score 120)

Criteria 7 web link: <https://www.gcshahpur.ac.in/images/files/3645066282024-25%20GDC%20Shahpur%20Internal%20Ranking%20Annexure-7-compressed.pdf>

<b>Sr. No</b>	<b>Activity</b>	<b>Distribution of scores</b>	<b>Total Score</b>
<b>7.1</b>	<b>Any Other Important Information or Initiative not Covered Above (e.g., Institution Incubation Centre, R&amp;D-cum-innovation Centre, R&amp;D-cum-innovation centre , B. Voc, Self Finance courses, Add-on courses, Internship, OJT, Green audit, Academic audit etc.</b>	10 Each (Max. 50)	50
<b>7.2</b>	<b>Spot evaluation of institutions by the Officers from the Directorate of Higher Education/representative of the Director of Higher Education</b>	20	20
<b>7.3</b>	<b>AG Audit paras settled up to date</b>	Yes	10
<b>7.4</b>	<b>Local Audit paras settled up to date</b>	Yes	10
<b>7.5</b>	<b>Timeline adhered to in filing reply of court cases/RTI Applications/Public grievances received through Mukhyamantri Seva Sankalp 1100 and Centralised Public Grievance Redress and Monitoring System (CPGRAMS)</b>	Yes	10
<b>7.6</b>	<b>Invited speakers on various themes relevant to holistic development of students</b>	Yes	10
<b>7.7</b>	<b>Skill Development Training (at least 20% students benefited)</b>	Yes	10

*Note: Documentary Evidence to be submitted / uploaded in support of claimed points under each criterion*



## **Report of Assessment Committee in r/o Govt Degree College Shahpur**

This is to certify that the information/data provided in the Self-Assessment Report of Govt. Degree College Shashpur Dist. Kangra HP-176206 has been physically verified and on the basis of different criteria of ranking evaluation was carried out.

### **Summary of Score Sheet**

<b>Sr. No.</b>	<b>Criteria</b>	<b>Maximum Score</b>	<b>Score Obtained</b>	<b>Evaluated Score</b>
1.	Teaching Learning	140	109	
2.	Student Support, Services and Progression	280	223	
3.	Infrastructure & Resources	160	135	
4.	Institutional Management	220	205	
5.	Best Practices, Innovation and Institutional Distinctiveness	80	56	
6.	Faculty Profile & Research Activities	100	70	
7.	Miscellaneous	120	120	
<b>Total Score</b>		<b>1100</b>	918	

Further, it is certified that the above-mentioned college falls in **Tier II** as per **Annexure-A**.

### **Comments of the Committee on Institutional Values and Best Practices and Suggestions for Fostering a Culture of Quality:**

**Suggestions of the Committee for Making the Ranking Process More Objective, Transparent, Relevant and Accurate so that High Ranking is a True Reflection of Quality and Excellence:**

Signature, Name in Capital letters, Designation and full address

**Chairperson**   **Vice Chairperson**   **AP No. 1**   **AP No. 2**   **AP No. 3**