

GOVT. DEGREE COLLEGE SHAHPUR

SELF ASSESSMENT REPORT

2024-25

Criteria 1 web link: <https://www.gcshahpur.ac.in/images/files/14410989952025-26%20GDC%20Shahpur%20Internal%20Ranking%20Annexure-1-compressed.pdf>

1. Teaching Learning (Score 140)

Sr. No.	Activity	Distribution of Scores	Total Score
1.1	Mode of teaching	i. Lecture method only = 6 ii. Technology based teaching only = 6 (6+6=12) Or iii. Blended teaching = 12 iv. Flipped Classroom = 8 v. As per need of different groups of students = 5	25
1.2	Curriculum Planning and Implementation		
	i. Teaching schedule = 10	i. Followed 100% = 10 88-99% = 8 60-79% = 6 Up to 59% = 4	10
	ii. Whether learning outcomes defined = 5	ii. 100% = 5 80-99%=4 60-79%=3 Up to 59%=2	5
	iii. Curriculum enrichment practices (e.g. projects, surveys, educational tours and industry visits) = 16	iii. 4.0 x No. of enrichment practices observed = 16	4
	iv. Internal assessment mechanism (quizzes, class test, presentation, assignments, MTT etc.) (Max. 8)	iv. Followed by all the Departments = 8 Above 80% =6 60-79% =4 Up to 59% = 2	8
	v. Prompt communication of assessment/results to students = 6 (e.g. displayed on college website/ notice board/class groups/ submitted to COE)	v. Within 7 Days = 6 8-14 Days =3 More than 14 days=Nil	6
1.3	Add-on Courses/Certificate Courses		
	i. No. of courses (to be specified separately)	i. No. of courses > 5 and student benefitted > 50% = 10+10	
		ii. No. of courses > 3 and student benefitted 41-50% = 7.5 + 7.5	
		iii. No. of courses < 3 and student benefitted 31-40% = 5+5	10
		iv. No. of courses < 3 and student benefitted up to 30% = 2.5 + 2.5	

1.4	Student Feedback (taken from students with 80% attendance)		
i.	Sample size	>25% = 05, 20-25% = 4, 15-19% = 3, 10-14% = 2, <10% = 1	5

ii.	Student satisfaction	91-100% = 10, 81-90% = 8, 71-80% = 6, 61-70% = 4, Less than 61% = 0	10
iii.	Action on feedback	Considered and action taken on doables: 81-100% = 10, 61-80% = 8, 51-60% = 6, 41-50% = 4	10
1.5	Examination Results		
i.	% of Students Passed	>81% = 9, 71-80% = 8, 61-70% = 7, 51-60% = 6, 41-50% = 4, 31-40% = 3, <30% = 0	8
ii.	% of Students with A Grade and above	>20% = 8, 16-20% = 7, 11-15% = 6, 6-10% = 5, 1-5% = 4	8
iii.	No. of Students in University Merit	HPU/SPU merit list: 1 st -3 rd position = 8, 4 th -10 th position = 6	Nil

Criteria 2 web link: <https://www.gcshahpur.ac.in/images/files/-20395837162024-25%20GDC%20Shahpur%20Internal%20Ranking%20Annexure-22-compressed.pdf>

2. Student Support, Services and Progression (Score 280)

2.1	Pre and Post Admission Counselling	Distribution of Scores	Total Score
i.	Admission schedule, courses available, student intake, eligibility conditions communicated through various media	Publicity through any 3 means = 5, Publicity through any 2 means = 3, Publicity through any 1 means = 2	5
ii.	Pre-admission counselling	Yes = 10, No = 0	10
iii.	Student oriented about: Institutions, Students facilities, Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course and CCA and other requirements post-admission	Post-admission counselling/Induction = 10	10
2.2	Scholarships		
i.	Awareness about different Scholarship Schemes and 100% coverage of all eligible students	5	5
ii.	Scholarships other than Government Schemes	5	5
2.3	Sports and Cultural Activities		
i.	% of students participating in sports activities	>20% = 10, 16-20% = 6, 11-15% = 2	10
ii.	% of students participating in cultural activities	>20% = 10, 16-20% = 6, 11-15% = 2	10
iii.	Medal/Trophy won in Sports/Cultural activities: a. National/Inter-University, b. State/Inter College, c. District level (also includes cluster level)	a. = 12, b. = 10, c. = 6	10

2.4	Students Participating in NSS/NCC/		
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	Rovers & Rangers/Clubs		
	i. NSS	4	4
	ii. NCC	4	
	iii. Rovers & Rangers	4	4
	iv. Road Safety	4	4
	v. Red Ribbon/Eco/Youth / Red Cross/any other club/society	4	4
2.5	NSS/NCC/Rangers & Rovers participating in		
	i. National camps/ RD Parade	10	10
	ii. State camps/Parade	7	7
	iii. Award won in these activities		
	i) National	8	
	ii) State	5	5
	iii) Cluster level	3	
2.6	Anti-Drug Awareness Programmes:		
	i. No. of awareness programmes organized	i. 4 and above = 4; 3 = 3; 2 = 2; 1 = 1	2
	ii. % of students benefitted	ii. More than 50% = 4	4
	iii. Counselling of suspected addicts	iii. 2	
2.7	Gender Equity:		
	i. No. of health/sensitization programmes organised	i. 3 and above = 3; 2 = 2; 1 = 1	2
	ii. % of students benefitted	ii. More than 20% = 3; 11-20 = 2	3
	iii. Women anti-sexual harassment committee constituted as per norms	iii. Yes = 2	2
	iv. Grievances Redressal as per timeline	iv. Yes = 2	2
2.8	Mentor-Mentee Groups: Sessions conducted per group of students	4 and more sessions = 10; 3 = 8; 2 = 5; 1 = 3	10
2.9	Coaching for National level competitive examinations/ HAS	10	
2.10	Remedial Classes/Bridge Courses: % of students benefitted	i. More than 20% = 10	
		ii. 16-20 = 8	
		iii. 11-15 = 6	
		iv. 6-10 = 4	
2.11	Capacity Building of Students		
	i. Life Skills (Yoga, Martial Arts, Problem solving, Critical thinking, Decision making, Effective communication skills, coping with stress and emotions etc.)	i. = 10	10
	ii. Language-cum-Graduate attributes Development programmes	ii. = 10	10
2.12	Career Counselling & Placement Cell		
	i. No. of Career Counselling Sessions organised for each group of students	i. More than 5 = 6; less than 5 = 4	6
	ii. Number of Placement Drives	ii. More than 2 = 4; less than 2 = 2	
		iii. Yes = 4; No = 0	
	iv. More than 50% = 6; Less than 50% = 3		

2.13	Student Progression		
	i. % of Students opted for Higher Education	>50% = 10; 30-50% = 8; 20-30% = 6; up to 20% = 4	4
	ii. No. of students who cleared National Level exams	5 x no. of students (Max 20 points)	20
2.14	No. of Co-curricular and Sports Activities Organized		
	i. Inter-University Events (Zonal/National)	Inter-University Events = 10	
	ii. Inter-College Events	Inter-College Events = 6	6
	iii. Intra-College Events	Intra-College Events = 3 each (Max. 9)	9
2.15	Annual Prize Distribution Function Organized	Yes = 10; No = 0	10
2.16	College Magazine Published	Yes = 10; No = 0	10
2.17	College website updated regularly or not	Yes = 10; No = 0	10

Criteria 3 web link: <https://www.gcshahpur.ac.in/images/files/14969120312024-25%20GDC%20Shahpur%20Internal%20Ranking%20Annexure-3-compressed.pdf>

3. Infrastructure & Resources (Score 160)

Sr. No.	Activity	Distribution of Scores	Total Score
3.1	Classrooms		
	Classroom: well maintained	Yes = 10; No = 0	10
3.2	Library Facilities		
	i. Whether adequate print books available	500 books per hundred students = 3; Less than 500 = 1	3
	ii. Whether daily newspapers (min. 5), magazines (min. 3), and journals (min. 3) available	Yes = 3; No = 0	2
	iii. Whether access to e-resources available	Yes = 3	3
	iv. Seating Capacity in the Library	10% or more of the student strength = 4	4
	v. Usage of library resources	100% = 7; 75% = 5; 50% = 3; 25% = 1	7
	vi. Digital Library having at least 5 computer systems with internet facility	Yes = 5	5
3.3	ICT Facilities		
	i. No. of Interactive Panels/Virtual Classrooms Multimedia Projectors/K-Yan	5 or more = 5; 4 = 4; 3 = 3; 2 = 2; 1 = 1	5
	ii. % of teachers using ICT facilities	>50% = 5; <50% = 0	5
	iii. No. of students benefited ICT facilities	>50% = 5; <50% = 0	5
	iv. Internet Connections (Leased Line/Fibre/Wi-Fi)	Yes = 5	5
	v. Use of ICT Facilities	100%=5; 75%=4; 50%=3; 25%=2; <25%=0	5

3.4	Facilities for Specially-abled Students		
	i. Ramps/Wheelchairs/Support railing	Yes = 2	2
	ii. Separate Washrooms	Yes = 2	2
3.5	Sports Facilities		
	i. Number of Games/Sports Activities Conducted	More than 5 = 8, Less than 5 = 4	8
	ii. Indoor Sports Facilities	Yes = 4	
	iii. Adequate Sports Equipment	Yes = 4	4
	iv. Gymnasium (Operational)	Yes = 4	
3.6	Auditorium/Hostels/Seminar Hall/Staff Quarters		
	i. Auditorium	Yes = 4	
	ii. Hostels	2 points for each hostel (Max = 4)	
	iii. Staff Quarters	Yes = 4	
	iv. Seminar Hall	Yes = 4	
3.7	Laboratories		
	i. Laboratories with Adequate Equipment	Yes = 10	10
	ii. Usage of Available Lab Infrastructure	100% = 10, 75% = 6, 50% = 5, 25% = 3, <25% = 0	10
3.8	Computers		
	i. Adequate Numbers of Computers	One system per 30 students = 5; 31-40 = 3; 41-50 = 2; More than 50 = 1	5
	ii. Usage of Computer Hardware	100% = 5, 75% = 4, 50% = 2, 25% = 1, <25% = 0	5
3.9	Other Facilities		
	Canteen, Staff Room, Faculty Room, Space for NCC/NSS, Rangers & Rovers, Examination Room, Medical Care Facilities	2 points per facility (Max = 10)	10
3.10	Documentation of Academic, Co-curricular and Extracurricular Activities	Yes = 20, No = 0	20

4. Institutional Management (Score 220) Criteria 4 web link:

<https://www.gcshahpur.ac.in/images/files/16197684372024-25%20%20GDC%20Shahpur%20Internal%20Ranking%20Annexure-4-compressed.pdf>

Sr. No.	Activity	Distribution of Scores	Total Score
4.1	i. Institutional Vision	6 points each	18
	- Vision Document		
	- Institutional Development Plan (IDP)		
	- Plan of Action for Above		

4.2	IQAC		
	i. Number of Meetings per Year	4 meetings = 6; 3 meetings = 4	4
	ii. Number of Programmes Organised (Trainings, Workshops, etc.)	2 per activity (Max 6)	6
4.3	Management of Institutional Funds		
	i. Funds (BF, AF, PTA, etc.) used/spent for Institutional Development/Student Welfare	Utilized >90% of funds = 10; 71-90% = 8; 51-70% = 6; 31-50% = 4; <30% = 0	10
	ii. Periodic Audit	Yes = 2	2
	iii. Settlement of Bills/Advances within a Specified Time	Yes = 4	4
4.4	Grievance Redressal of Students and Employees		
	i. Redressal within Week	10	10
	ii. Redressal within Month	4	
	iii. No Redressal	0	
4.5	Green and Clean Campus		
	i. Green Initiatives of Institution (At least 3)	Yes = 6	6
	ii. Cleanliness in Washrooms, Buildings, Campus	Excellent = 10; Satisfactory = 6; Poor = 0	10
4.6	Facilities for Students		
	i. Common Room for Girls	3 points for each facility	3
	ii. Adequate Toilets as per Students' Strength	3	3
	iii. Sanitary Napkin Vending Machine/Incinerator	3	3
	iv. CSCA Room with Proper Furniture	3	3
	v. Student Centre for Co-curricular Activities and Regular Usage	3	3
	vi. Regular Use of Playground	3	3
4.7	Regular Updation of Service Books/Service Records	Yes = 3	3
4.8	Timely Submission of ACRs	Yes = 3	3
4.9	Prompt Response to Official Correspondence	Yes = 5	5
4.10	Proper Maintenance of Official Records	Yes = 10	10
4.11	Proper Record of Students' Attendance and CCA	Yes = 10	10
4.12	Whether Ranked by NIRF, Other Agencies	Yes = 10	10

4.13	Whether Accredited by NAAC	A and above (Level 4 or 5) = 20; B+ & B++ (Level 3) = 16; B (Level 2) = 12; Accredited (Level 1) = 10	10
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4.14	Whether AQARs are being submitted as per timeline annually or not	Yes = 12, No = 0	12
4.15	Recognition for Exemplary Contributions of the Staff and Students	4 points each	8
4.16	Involvement of Stakeholders		
	i. PTA	PTA constituted as per norms = 1; PTA supportive = 1; Significant contribution of PTA = 10	12
	ii. OSA	OSA framed as per norms = 1; Financial contribution or equivalent per 100 alumni of Rs. 25,000/- = 3; Non-financial contribution (career counselling, placement, etc.) = 4	5
4.17	Feedback from Stakeholders other than Students and Action Taken	Yes = 4	4
4.18	Annual Review Meeting on Students' Outcomes	Yes = 25	25
	(academics, co-curricular, extracurricular, extension activities)		

5. Best Practices, Innovation, and Institution Distinctiveness (Score 80)

Criteria 5 web link: <https://www.gcshahpur.ac.in/images/files/19355161432024-25%20GDC%20Shahpur%20Internal%20Ranking%20Annexure-5-compressed.pdf>

Sr. No	Activity	Distribution of Scores	Total Score
5.1	Best Practices Description & Outcome of Best Practices (at least two)	10 points per best practice	20
5.2	Special Initiatives Taken For		
	i. Energy conservation/use of Solar Energy	04 Points per initiative	16

	ii. Solid Waste Segregation/Management		
	iii. Rainwater Harvesting and its Use for Gardening and Cleanliness		
	iv. Plastic-free Campus		
	v. Blood Donation Camps		
	vi. Adoption of Village/Educational Institutions		

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5.3	Social Impact of Extension Activities (On the basis of Community Feedback)	Minimum three activities = 10	10
		2 activities = 8	
		1 activity = 5	
5.4	Special New Innovative Initiatives or Ideas Adopted in the College (Other than at Sr. No. 5.2 above):	4 points each initiative (max = 16)	Nil
5.5	Collaborations	5 points each (Max. 10 points)	
	i. With Peer Educational / Research Institutions		10
	ii. Other Government Bodies/Industry		

6. Faculty Profile & Research Activities (Score 100)

Criteria 6 web link: <https://www.gcshahpur.ac.in/images/files/-14825813172024-25%20GDC%20Shahpur%20Internal%20Ranking%20Annexure-66-compressed.pdf>

Sr. No	Activity	Distribution of scores	Total Score
6.1	% of Teachers with Ph. D.	More than 70% = 5	
		61-70% = 4	
		51-60% = 3	
		Less than 50% = 2	2
6.2	Teachers as Research Guides	4 points per research guidance (max = 8)	Nil
6.3	No. of Orientation Programmes, Refresher Programmes, Faculty Development Programmes and Workshops of one week or more attended by Teachers (in last three years)	30% of faculty = 10 20% of faculty = 8 10% of faculty = 6 5% of faculty = 4	10
6.4	Projects/Patents/Fellowships/Associateships		
	i. Major	10	
	ii. Minor	8	Nil
	iii. Patents	10	
	iv. Fellowships	5	
	v. Associateships	3	
6.5	No. of Paper Presented in Conferences/Seminars/Symposia (in last three years):		
	i. International	2 points per paper	8

		presented	
	ii. National/Regional/State level	1 point per paper presented	
6.6	Seminars, Workshops, Conferences, and Trainings organised by the Institution		
	International Level	6	
	National Level	4	4
	State Level	3	
6.7	No. of Paper Published		
	i. UGC Care List Journals	5 points per paper	
	ii. Non-UGC Care List Journals	2 points per paper	20
	iii. Citations	1 point per 20 citations	
6.8	Teachers' Special Innovative Ideas (Brief description thereof)	5	

6.9	No. of Books Published /Chapter in Books	5 points per book and 2 points per chapter	10
6.10	Teachers Academic and Extension Activities		
	i. Resource person	2 points each activity	10
	ii. Member of Board of Studies/Subject experts, etc.	4 points each activity	
	iii. Popular articles	2 points each activity	
		(Max 10 points from all categories)	
6.11	Awards by Recognised & Reputed Organisations		
	i. International	8	
	ii. National	6	6
	iii. State	4 (Max 8 points from all categories)	

7. Miscellaneous (Score 120)

Criteria 7 web link: <https://www.gcshahpur.ac.in/images/files/3645066282024-25%20GDC%20Shahpur%20Internal%20Ranking%20Annexure-7-compressed.pdf>

Sr. No	Activity	Distribution of scores	Total Score
7.1	Any Other Important Information or Initiative not Covered Above (e.g., Institution Incubation Centre, R&D-cum-innovation Centre, R&D-cum-innovation centre , B. Voc, Self Finance courses, Add-on courses, Internship, OJT, Green audit, Academic audit etc.	10 Each (Max. 50)	50
7.2	Spot evaluation of institutions by the Officers from the Directorate of Higher Education/representative of the Director of Higher Education	20	20
7.3	AG Audit paras settled up to date	Yes	10
7.4	Local Audit paras settled up to date	Yes	10
7.5	Timeline adhered to in filing reply of court cases/RTI Applications/Public grievances received through Mukhyamantri Seva Sankalp 1100 and Centralised Public Grievance Redress and Monitoring System (CPGRAMS)	Yes	10
7.6	Invited speakers on various themes relevant to holistic development of students	Yes	10
7.7	Skill Development Training (at least 20% students benefited)	Yes	10

Note: Documentary Evidence to be submitted / uploaded in support of claimed points under each criterion

Report of Assessment Committee in r/o Govt Degree College Shahpur

This is to certify that the information/data provided in the Self-Assessment Report of Govt. Degree College Shashpur Dist. Kangra HP-176206 has been physically verified and on the basis of different criteria of ranking evaluation was carried out.

Summary of Score Sheet

Sr. No.	Criteria	Maximum Score	Score Obtained	Evaluated Score
1.	Teaching Learning	140	109	
2.	Student Support, Services and Progression	280	223	
3.	Infrastructure & Resources	160	135	
4.	Institutional Management	220	205	
5.	Best Practices, Innovation and Institutional Distinctiveness	80	56	
6.	Faculty Profile & Research Activities	100	70	
7.	Miscellaneous	120	120	
Total Score		1100	918	

Further, it is certified that the above-mentioned college falls in **Tier II** as per **Annexure-A**.

Comments of the Committee on Institutional Values and Best Practices and Suggestions for Fostering a Culture of Quality:

Suggestions of the Committee for Making the Ranking Process More Objective, Transparent, Relevant and Accurate so that High Ranking is a True Reflection of Quality and Excellence:

Signature, Name in Capital letters, Designation and full address

Chairperson Vice Chairperson AP No. 1 AP No. 2 AP No. 3